

Connecticut Rural Water & Wastewater Association

BOARD OF DIRECTOR'S REGULAR MEETING

Remote Meeting by Live Internet Video Stream and by Telephone

Tuesday, November 1, 2022~ 10:00 AM

CALL TO ORDER: Marty Cormier called the regular meeting to order at 10:01 AM.

ROLL CALL

Present: Board members, Marty Cormier, (President), Pete Kasacek, (V.P.), Ted Donoghue, (Secretary), CTRWWA's Executive Director T.J. Clarke, NRWA Members present were Kaylyn Branen, (Content & Communication Specialist), Jennifer Palmiotto (NRWA).

Absent: Robert Wittenzellner, Shelby Jackson

MINUTES

a) P. Kasacek put forth a motion to approve the 10/4/22 BOD's meeting minutes as submitted. T. Donoghue seconded. All voted "aye" and the motion passed.

BUSINESS

1) **Public Request and or Comment:** None.

2) **Executive Director Update:** T.J. Clarke began by marking his 2 month anniversary on the job. He has accomplished much and has been working extensively with J. Palmiotto with Membership Works and cleaning up the contact list for our membership renewals-which will go out in early December. We have been posting on our Facebook page and getting the news out for new potential advertisers on the website P. Kasacek did not accept the position for the new EPA Circuit Rider position- as the salary was not competitive enough. T.J. will touch base with B. Churchman about how much flexibility we may have. We do have a candidate for the Water Source Protection position- who currently works in that position for the Colorado RWA. He is relocating to Rhode Island with his family- but T.J. is concerned about the salary being competitive as well for this open position. He also noted that he has received many applicants for this position- but many are not qualified at all. T.J. toured the New Life Church- in Wallingford, CT, to book for our annual conference which will be held on June 22, 2023. He will finalize menu and cost associated with the past event and start to finalize the planning, and he also spoke with NRWA about the budget. He is currently down in Grapevine, TX, attending a three day management training. He also spoke with Mike Hage and they spoke with Beth Nesteriak and she is interested in some consulting work to assist in EPA trainings with Mike.

3) **CTRWWA Name Change Next Steps:**

- a) **Website:** T.J. updated in previous agenda item.
- b) **Email switch:** This has occurred.
- c) **Kaylyn Branen:** Has been posting on social media. Sent out the most recent newsletter. Successfully initiated the new website and promoting training as well.
- 4) **Board Member's Request/ New Business:** None
- 5) **Communication/Reports:**
 - a) T.J. Clarke updated the BODs at the start of the meeting, but added that the training schedule has been developed and integrated with Membership Works.
 - b) EPA/TAT Grant: Source water QTR. Goals were met. Need to discuss salary levels for the open position with NRWA.
 - c) USDA Water Circuit Rider Program: The position is still open. More interviews to come in the future
 - d) USDA Wastewater Program: D. Johnson conducted a training in East Windsor-T.J. Accompanied her too.
 - e) EPA - No update.
 - f) CT DPH: No updates
- 6) **Membership:**
 - a) **Drive to promote growth:** J. Palmiotto shared that BOD's will help get the email contacts on 30 systems.
 - b) **Invoicing:** Finalizing the contact list. Invoices go out in December and will be due in January.
- 7) **Generating Revenue - CCRS:** No update.
- 8) **Financial Report:** No update from B. Churchman.
- 9) **Old Business:** BOD needs to make time to think about attorney Laura Hartz suggestions about the DPA and our non-profit status. She proposed if we should change from a 501-C6 to a 501-C3, The group had discussion about the pros of staying a 501-C6, which allows for lobbying, endorsing political candidates, and can form a PAC. It seems to be in our member's best interests to stay a 501-c6. J. Palmoitto shared that we are having a strategic planning conference on 11/30/22 in CT. She and Vern will both be attending swell as T.J. and the BOD's.

10) **Adjournment: Motion:** P.Kasacek moved to adjourn at 10:49 AM. T. Donoghue seconded.
All voted “aye: and the motion carried.